

# **St. Martin's Catholic School Foundation**

**April 15, 2019**

## **Agenda**

8 in attendance: Carmen Heisler, Jennifer Dixon, Barb Jardine, Ashley Bodnarchuk, Wendy Cannan, Caryn Stuart, Joe Kucy, Bronwyn McMaster

**1. Call to Order** 6:05 PM

**2. Amendment/Adoption of the minutes from March, 2019** 1<sup>st</sup> W.C 2<sup>nd</sup> C.S

**3. Amendment/Adoption of the Agenda** 1<sup>st</sup> W.C. 2<sup>nd</sup> BJ

### **4. Treasurer's Report**

- Paid insurance premium for directors insurance. This will be a consistent payment every year.
- When budgeting in future, we need to ensure we are budgeting for our projects and costs that we incur every year eg. Alberta Opera, insurance
- Sound system to be invoiced directly to St. Martin's Catholic School Foundation, Joe will arrange.
- ASCA invoice for Jamie, if she can provide the invoice, foundation will write cheque to reimburse

### **5. Old Business**

#### **a. Committee Reports**

##### **i. Fundraising**

-QSP popcorn fundraiser order form delivered to students on April 15. Growing smiles order form to go home April 16, delivery for mother's day. Both due after Easter. Lot's happening with Jump Rope for Heart (Suggested to be moved to February 2020), spell-a-thon, popcorn and plants. Funds raised from popcorn to go towards Alberta Opera, funds from plants to go to long jump pit and outdoor sports equipment.

-Fused glass art project booked. Plan is to use the EICS 2019/20 theme.

##### **b. Transportation**

J.D. proposed to table transportation until after provincial election and possibly until September 2019 in order to have all information on new legislations

## **6. New Business**

### **a. Alberta Opera**

-J.D. motion to approve Alberta Opera for April 2020.

-A.B second, Carried

### **b. Honorarium for bus drivers**

-Foundation received email asking if we are doing honorarium for volunteer bus drivers for 2018/19 school year.

-There has been no discussion as of yet and concerns were brought up such as would we be required to retroactively pay, has a volunteer specifically asked, perhaps we could an honorarium for full day field trips only. Determined that more information was needed so J.D. will speak with Mrs. Sorochan and report back at next meeting on May 6, 2019

### **c. Spell a thon**

-Spell a thon is due back April 17. Cash will be counted at St. Martin's school by JD, JH, AB and deposited that day. Any late submissions will be deposited when they come in.

### **d. Hot lunch**

-Total profit from hot lunch is \$1937, however JD discovered that Munch-a-lunch is charging \$.30 per transaction and a 2.9%fee total for credit card bringing the profit down to \$1598.97

-Lunch orders have been steadily decreasing with each session. Discussion on ideas to promote hot lunch. Joe will send email and have teachers promote hot lunch.

-Discussed using powerschool to replace munch a lunch. Joe will discuss with appropriate parties and feels it is a viable option for the next school year.

## **7. Funding Request**

### **a. Teacher appreciation**

-Funding request form received from Jennifer Dixon

-Asked for up to \$100 to purchase small gift to celebrate teacher appreciation week May 5-11,2019.

-Joe asked to change the wording to Educational Staff appreciation to be inclusive

-C.H. made motion to fund up to \$100 to purchase coffee and food for Education Staff Appreciation week. B.J seconded. Carried

## **8. Adjournment 7:05 PM**

