**St. Martin’s Catholic School Foundation**

**October 21, 2019**

**Minutes**

***8 in attendance as per sign in sheet***

1. **Call to Order** *6:02 Pm Introductions: J.Q-B*
2. **Amendment/Adoption of the minutes from September 9, 2019** *C.S. Motion, J.D Second*
3. **Amendment/Adoption of the Agenda** *C.H Motion, J.D. Second*
4. **Treasurer’s Report**

*A.B. presented a compiled sole users statement to give a snapshot of financial statements. Explained that we do not have charity status but do file annual return.*

*Currently have $12,000 surplus. A.B explained that we should not hold surplus and suggested earmarking it for transportation reserve. J.K. discussed upcoming provincial budget being released in the coming weeks. Board will hold off moving surplus to reserve until next meeting on November 25, 2019*

*C.H motion to approve financial statements as presented*

*B.J. Second*

*Carried*

1. **Old Business**
   1. **Committee Reports**
      1. **Fundraising**

*Growing smiles booked*

* + 1. **Harvest Ball**

*162 sold. Ask teachers to promote events and push for volunteers. 9 people needed for security as per AGLC. Discussion on planning for the 2020 Harvest Ball and that we should start in early spring.*

* 1. **Hot Lunch**

*Discussed hot lunch payment through Power School. J.K explained that we cannot use powerschool due to having to no admin staff with availability to take on the job. Hot lunch would also have to fall under that school’s nutritional guideline. J.K. reiterated that we are not allowed to accept cash as a payment method. Confirmation that Baba’s Best is still interested in providing hot lunch. Further hot lunch discussion at next meeting*

* 1. **Transportation**

*Bus is still a goal. School owns the assets; foundation provides the financial assistance for the purchase. Both ST.Martin’s and ST.Mary’s would be able to use. J.K. will continue to look for bus and will look for bus equipped for handicap needs.*

1. **Correspondence**

*No correspondence*

1. **Bylaws**

*Tabled*

1. **Elections**

*Three positions acclaimed: Chairs, C.H and J.D, Treasurer A.B*

*Vacant: Secretary*

1. **Memberships**

*4 memberships filled out*

1. **Adjournment**

*7:07 PM Next meeting November 25, 2019*