

Dear St. Martin's Families,

Students & Parents will be able to retrieve their personal belongings and current educational materials from hallway lockers according to the following schedule:

- **Please Note: All Students will be required to enter and exit through front doors only.**
- **Students & Parents (that are non Self Isolating) are requested to sanitize their hands before entering the hallway**

Wednesday, March 18

10:00 - 11:00 - Students whose last name is A- B

11:00 - 12:00 - Students whose last name is C - D - E

12:00 - 1:00 - Students whose last name is F - G

1:00 - 2:00 - Students whose last name is H - I - J

2:00 - 3:00 - Students whose last name is K - L

3:00 - 4:00 - Students whose last name is M

- **Please honour your scheduled pick up time as a limited number of students will be allowed in the building at a time.**

Thursday, March 19

9:00 - 10:00 - Students whose last name is N - O

10:00 - 11:00 - Students whose last name is P - Q - R

11:00 - 12:00 - Students whose last name is S

12:00 - 1:00 - Students whose last name is T - U - V

1:00 - 2:00 - Students whose last name is W - X - Y - Z

- **Please honour your scheduled pick up time as a limited number of students will be allowed in the building at a time.**

Please note the following guidelines for item pick up:

- **Library books and classroom home readers are required to be returned.**
- **Please pick up runners and winter boots off the boot racks**
- **Students will be required to leave lockers open once they have cleaned out their items.**
- **Students will not be allowed to linger or gather socially within the school.**
- **The school will communicate electronically with students & families about course continuation as plans develop; unfortunately, teachers won't be able to meet with students during the above times.**
- **All lockers left closed at the end of the day on Thursday, March 19th will be cleaned out by staff.**