

St. Martin's Catholic Elementary School

2018-2022 School Education Assurance Plan

School Year: 2021-2022

Elk Island Catholic Schools will ensure Success for all Students

[EICS Division Education Assurance Plan](#)

Alberta Education - [St. Martin's Accountability Pillar Results - October 2020](#)

Goal:	Faith Formation	
Division Outcome: Provide students, staff and community with a faith permeated environment and enhance the Faith Formation of all staff and students.	Strategies: 1. Develop a deeper understanding of the connection between our spiritual life and our wellness. Targeted Success Measures: <ul style="list-style-type: none"> ● Student faith formation (E) ● School faith environment (BD) ● Staff faith formation (AN) ● Students and Staff model active citizenship (I) 	
Reflection on 2020-2021 Year Results: Successes: <ul style="list-style-type: none"> ● 95.8% 2018-2019 increased to 98.52% in 2019-2020, to 96.22% in 2020-2021 for Success with Student Faith Formation (E) - Higher than Divisional Average ● Weekly opportunities as a school community to engage in our faith life through prayer assemblies led by students through using virtual platforms. ● Students model active citizenship (I) (93.7% 2018-2019 increases to 95.87% 2019-2020 to 91.40% in 2020-2021) - Higher than Divisional average ● Increase staff satisfaction (96.2% to 97.69% 2019-2020 to 94.51% in 2020-2021 which is 2.36% over EICS) on measures with regards to Staff faith Formation (AN) - within Division average ● 100% 2018-2019 decreased to 99.67% 2019-2020 to 97.48% for 2020-2021 for Success with School Faith Environment (BD) - within Division average Opportunities for Improvement: <ul style="list-style-type: none"> ● 93.0% 2018-2019 increased to 95.27% in 2019-2020, to 84.2% in 2020-2021 for Success with School (BM) and Parish - within Division Average (-0.23) ● Increase student satisfaction on measures with regards to connection with Jesus, sense of belonging, safety at school, etc. ● Encourage staff to participate virtually in Blueprints or Spice 		
Implementation Plan:	Activities <i>“What are the activities that will help us in achieving the strategies and the purpose of the goal?”</i>	Milestones
Shared Vision <i>Examine the present situation</i> <ul style="list-style-type: none"> ● What are we doing well and what is the evidence? ● What are we not doing so well, and what is the evidence? ● What might be possible? 	<ul style="list-style-type: none"> ● Shifted during COVID to virtual Student led Prayer Assemblies weekly that will focus on our monthly themes and virtues and follow the outline in Growing in Faith and Growing in Christ ● Connecting with Parish through Virtual Mass and visits (Ash Wed., Lent - Class visits through google meets, Bible blessings) ● Faith/Virtue Themes for every month (eg. May- Month of Mary) ● Engaging Community 	<p align="center">-Each Division organizes a Social Justice project in the school year.</p>

	<p>Partners and our students in Social Justice projects (Christmas Bureau, Food Bank, Grinch Day for Catholic Social services)</p> <ul style="list-style-type: none">• Work with the GRACE committee to celebrate Catholic Education (Grace Poster contest -141 entries in the 2020-21 school year)• Faith Formation in the Smore newsletter to our parent and community members	<p>-Every staff meeting begin with prayer led by staff</p> <p>-Staff Faith/Wellness team gather for prayer to support staff/family/student when times are difficult</p> <p>Food Bank & bags-Christmas Bureau</p> <p>Grinch Day - Catholic Social Service</p>
<p>Leadership Required <i>What leadership is required to support the goal?</i></p>	<ul style="list-style-type: none">• School Chaplain (0.1 FTE) to connect school, parish, school division• Every homeroom scheduled in leading a Monday Assembly at least 2 times a year• Main Shared service project• Theme Days	
<p>Research and Evidence <i>What data, including research, evidence, lesson learned, is being used to inform your plan? Rationale? Sources of evidence?</i></p>	<p>Foundational documents used:</p> <ul style="list-style-type: none">• Survey staff for focus on faith development• Survey Students for School Faith Environment <p>Alignment with the 5 marks of the excellent Catholic Teacher</p> <ul style="list-style-type: none">• Attending Chaplain meetings• Following Weekly Chaplain events <p>Many themes are picked from the resource virtues project</p>	
<p>Resources <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none">• Andrea Haston, EICS Religious Consultant• Faith Day by EICS• GRACE Committee Activities• St. Martin's Parish Priest - Robert Lee• Division Faith and Wellness Coordinator - Paul Corrigan• School Chaplain• Faith book section in our book fair twice a year - support a local business	
<p>Professional Growth <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none">• PD from virtual church links• Real Foundation when they support guest speakers• Spice/Blueprints attendance	
<p>Time <i>What is the timeframe needed to support the implementation of the plan?</i></p>	<ul style="list-style-type: none">• Maintain in-school chaplaincy time• Division Faith Wellness day• Staff meetings• Weekly monday Assemblies• Special Assemblies for projects for Advent/Lent	

<p>Community Engagement <i>What strategies are in place to share with stakeholders?</i></p>	<ul style="list-style-type: none"> ● Focus on service projects for EICS & Vegreville initiatives ● Faith Virtual Assemblies ● Catholic identity present at every entrance of the school ● Share Virtual Assemblies for the community through email ● Engage community in Social justice projects 	
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Goal:	Quality Teaching and Learning	
<p>Division Outcome: Provide appropriate supports to ensure Success for ALL students.</p>	<p>Strategies:</p> <ol style="list-style-type: none"> 1. Support staff collaboration to engage and improve in literacy teaching practices across curricula and for all students, K-12. <ol style="list-style-type: none"> a. PreK- 4 Strategies b. Middle School interventions 2. Support staff collaboration to engage and improve in numeracy and math teaching practices across curricula and for all students, K-12. <ol style="list-style-type: none"> a. PreK- 4 Strategies b. Middle School interventions <p>Targeted Success Measures:</p> <ul style="list-style-type: none"> ● Progress from Student Intervention Results ● Literacy and Numeracy Results ● Student Engagement Results ● Satisfaction in Professional Development Results 	

<p>Reflection on 2020-2021 Year Results:</p> <p>Strengths:</p> <ul style="list-style-type: none"> ● Parent comments reflect an overall positive feeling towards staff members regarding their teaching, both academically and for support of students ● Success in the Overall quality of basic education (M) from 92.3% to 94.8% to 94.98% in 2019-2020 to 93.33% in 2020-2021- on Division average (4.35%) ● Satisfaction of staff Professional Development (AJ) has increased from 69.2% to 78.6% to 86.67% in 2019-2020 to 97.62% in 2020-2021 - on Division average (3.91) ● Progress from student interventions (90.2% 2018-2019 increases to 93.19% 2019-2020 to 88.80% in 2020-2021 - which is higher then the Division average (6.96%) <p>Opportunities for Improvement:</p> <ul style="list-style-type: none"> ● Satisfaction with Broad program of studies (Y) was 71.43% in 2020-2021 is below Division average (-6.82%) ● Target student fluency with accuracy in addition and subtraction of numbers as per grade level outcomes referring to our MIPI data 		
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Implementation Plan:	Activities	Milestones
<p>Shared Vision <i>Examine the present situation</i></p> <ul style="list-style-type: none"> ● <i>What are we doing well and what is the evidence?</i> ● <i>What are we not doing so well, and what is the evidence?</i> ● <i>What might be possible?</i> 	<ul style="list-style-type: none"> ● PD will focus on Numeracy (work with consultants on ways that math games or chats, improve fluency and math facts) ● Literacy intervention supports to students 	

	<p>flagged below grade level thresholds as measured by Fountas & Pinnell Benchmark Assessment System</p> <ul style="list-style-type: none"> • Blending our existing “Animated Literacy” with the “Words Their Way” program for ECS • Expand on “Words Their Way” program (phonemic awareness program) for Grade 1 - Grade 6 to build on reading fluency, comprehension and writing • Second Language/Fine Art opportunities being explored for Division 2 students 	
<p>Leadership Required <i>What leadership is required to support the goal?</i></p>	<ul style="list-style-type: none"> • Supports provided by consultants from CLS • CRC supports teachers with universal and targeted strategies in literacy • School leadership continues classroom walkthroughs to provide instructional feedback and support • Admin and CRC set Literacy timelines for assessment • One-on-one or small group review/targeted interventions with educational assistants • October PD - staff will review Foundational Math Skills 	
<p>Research and Evidence <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> • F&P Benchmark Assessments • MIPI Results • New Kindergarten Screener • Teachers observations/feedback • CRM data • Walkthrough Observations 	<ul style="list-style-type: none"> • Adding Math period for Numeracy skills • Math bags of manipulatives for Div. 1 students
<p>Resources <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> • Budget allocation to adjust timetable for new programming • Tech support for Second Language • Virtual PD for Literacy & Numeracy (CLS.) • Parent Council Resources • Budget to support collaboration and PD 	

<p>Professional Growth <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none"> ● Support teachers to attend targeted Virtual PD in the areas of Literacy and Numeracy ● “Words Their Way” PD for grade 1-6 ● Consistent time with CLS Consultants for check ins on our Math Chats/Games ● Build further capacity in elementary teachers to accurately assess reading levels consistently and entering data correctly ● Plan PD that allows teachers to build/organize Numeracy Resources for Math Chats/Games ● Begin Coaching and have teachers observe colleagues in areas of numeracy 	
<p>Time <i>What is the timeframe needed to support the implementation of the plan?</i></p>	<ul style="list-style-type: none"> ● In School PD days ● Opportunity for collaborative discussions focusing on literacy and numeracy ● Division meetings to share ideas ● Timetable adjustment adding Numeracy skills ● Timetable adjustment for adding Second Language/Fine Arts/Options ● Staff Meeting 	
<p>Community Engagement <i>What strategies are in place to share with stakeholders?</i></p>	<ul style="list-style-type: none"> ● Provide parents with tips and tricks to support students at home in the area of literacy and numeracy ● Have CLS internal experts support students/staff ● Parental access for Computer Programs at home ● Trustee invited to attend parent council meetings on a regular basis ● Extend invite to both parishes priests to attend parent council meetings on a regular basis 	

Goal:	Wellness	
Division Outcome: Provide students, staff and community with a safe and caring environment.	Strategies: 1. Action the Wellness Administrative Procedure (AP 168) Nutrition, Physical Literacy and Mental Health, to continue to support staff and student well-being. Targeted Success Measures: <ul style="list-style-type: none"> • Staff Wellness (CB) 97.31% in 2020-2021, up 5.22% • Success with safe and caring schools (AR) • Employee engagement survey (AH) 	
Reflection on 2020-2021 Year Results: Strengths: <ul style="list-style-type: none"> • Q12 Employee Engagement (AH) has increased from 78.5% 2018-2019 to 92.44% 2019-2020 to 97.31 in 2020-2021) - higher than Division average (5.22%) • Educational Transitions (AB) continue to excel over the Division Average (88.46% in 2020-2021, up 4.10%) - on Division average (4.10%) • Staff Wellness (CB) (94.7% 2018-2019 decreases to 92.44% 2019-2020 to 97.31% in 2020-2021) - higher than Division Average (5.22%) • Success with safe and caring schools (AR) (96.9% 2018-2019 slight decrease to 95.3% in 2019-2020 to 94.22% in 2020-2021) - higher than Division average (5.23%) • FWW continues to build relationships with students, staff, parents and community • Student Health and Wellness (AF) is 91.0% which is higher than Division average (9.91%) Opportunities for Improvement: <ul style="list-style-type: none"> • Continue to improve safe and caring to a higher level 		
Implementation Plan:	Activities	Milestones
Shared Vision <i>Examine the present situation</i> <ul style="list-style-type: none"> • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible? 	<ul style="list-style-type: none"> • Recognition of student gifts, talents and contributions to the school (Spin to Win) - students are recognized by staff for meeting and exceeding the the monthly themes /virtues set out by the school at the start of the year • Admin team meets once a week in the office (Admin, CRC FWW) - to plan/support student programming. How to be the best bottom hand for our at risk students • Building positive and supportive relationships with staff and students by participation in our monthly Health Champion initiatives, staff social activities, March Book Madness, etc. • Student Wellness Room request by students for a quiet, dedicated space for mindfulness wellness breaks 	

	<ul style="list-style-type: none"> • Nutrition Grant provides hot breakfast for your students 4 days of the week 	
<p>Leadership Required <i>What leadership is required to support the goal?</i></p>	<ul style="list-style-type: none"> • Leadership Team (CRC, FWW, Administration). • Staff Wellness Team (Chaplain, Health Champion, FWW, MHCB, Teachers) • Student Wellness Team • Parishes • Parents • Connections with St. Mary's School staff for successful transitions 	
<p>Research and Evidence <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> • Surveys • Feedback from staff • Spirit Day Activities • School Smore will contain Health and Wellness tips and Faith Components for Families and community • Student Attendance • Staff Attendance • Participants in activities • School Wide Wellness Activities using Monthly theme 	
<p>Resources <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> • School Health Champion • Continued relationship with Mental Health Capacity Building (MHCB): Vegreville • FWW • CRC • Admin/Teachers/Support Staff • Division faith and wellness leaders • Funds to support staff engagement 	
<p>Professional Growth <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none"> • Staff meeting to be used to share information and develop overall staff capacity in the area of wellness • First Aid Certification • External & Internal Wellness PD 	
<p>Time <i>What is the timeframe needed to support the implementation of the plan?</i></p>	<ul style="list-style-type: none"> • Staff meeting to be used to share information and develop overall staff capacity in the area of wellness • PD Plan • LIFE (Live It Fully Everyday) Weekly Office 	

	Wednesday Meetings	
Community Engagement <i>What strategies are in place to share with stakeholders?</i>	<ul style="list-style-type: none"> ● Develop with School Council a sub-committee to focus on student, staff, and school community wellness ● ELL Connections - establishes a link new families coming to the school ● CALS provides a First Recess morning snack 3 days a week for all students ● School Newsletter having a connection to community and parish events ● School Website connection to community events ● FWW enhances connections with our staff, students and community (Kimochis and Gen mindful programs) 	

Goal:	Engagement and Improvement
Division Outcome: Provide partners with the opportunity to contribute to student success.	Strategies: <ol style="list-style-type: none"> 1. Enable on-going communication (BY) through various mediums between division, classroom and home Targeted Success Measures: <ul style="list-style-type: none"> ● Satisfaction with communications (BY) ● Success of community Engagement (BI) in Divisional decisions ● Satisfaction with Communications (BY) ● Satisfaction with school improvement (BQ)

<p>Reflection on 2020-2021 Year Results:</p> <p><u>Strengths:</u></p> <ul style="list-style-type: none"> ● Satisfaction with communications (BY) (89.5% 2018-2019 decrease to 87.26% in 2019-2020 to 87.72% in 2020-2021) - on Division average (3.41%) ● Satisfaction with Parental Involvement (BG) (88% 2018-2019 increases to 93.63% 2019-2020 to 75.76% in 2020-2021) - above division average (6.42%) ● Staff belief that they have the equipment and materials to do their job effectively (BS) 68.8% 2018-2019 increases to 92.44% 2019-2020 to 100% in 2020-2021) - is significantly above Division average (10.72%) ● Staff and school administration has consistently given and shared timely information to the school community <p><u>Opportunities for Improvement:</u></p> <ul style="list-style-type: none"> ● 'Success of community Engagement in Divisional decisions (BI) (89.7% 2018-2019 decreases to 79.49% 2019-2020 to 51.32% in 2020-2021) - below Division average (-7.91%) ● Satisfaction with school improvement (BQ) has decreased from 87.5% to 93.4% to 84.91% in 2019-2020 to 73.53% in 2020-2021 - above division average (8.26%) but

needs to be improved		
Implementation Plan:	Activities	Milestones
<p>Shared Vision <i>Examine the present situation</i></p> <ul style="list-style-type: none"> • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible? 	<ul style="list-style-type: none"> • Teachers communicate and improve consistency using Google classroom of upcoming events, major assessments. (day/week) • Bi-Weekly communication with our school community through a Smore highlighting our faith, wellness and student learning • Use more forms of Social media (Facebook/Twitter/Radio Station) to share Divisional news to increase school engagement • Create a schedule of teachers and staff to attend School Council meetings • Work with community groups (CWL, CALS, Food Bank, Veg. Christmas Bureau) • In-person or Virtual Open House 	
<p>Leadership Required <i>What leadership is required to support the goal? The activities to achieve the goal?</i></p>	<ul style="list-style-type: none"> • Active engagement by admin and staff. • SAC virtual involvement • Division Communication Director • Parishes • Town of Vegreville 	
<p>Research and Evidence <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> • Increase the parent presence on school website through page views and total visit statistics • Increased parental involvement in Division and Alberta Education surveys 	
<p>Resources <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> • Common communication tool used by all teachers to send home information (google classroom, agenda book, messenger) • Smore/ Facebook/ Twitter • School Website • Google Forms for parental surveys 	
<p>Professional Growth <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none"> • CLS Consultant help (Digital Assistance to improve engagement) • Best practises conversation with colleagues (staff meetings, 	

	admin meetings, CRC meetings)	
Time <i>What is the timeframe needed to support the implementation of the plan?</i>	<ul style="list-style-type: none"> • Opportunity to share best practices on PD day and / or regular staff meetings 	
Community Engagement <i>What strategies are in place to share with stakeholders?</i>	<ul style="list-style-type: none"> • Limited because of Virtual access only • Sending School Newsletter to Community members on a weekly basis • Monthly Teacher report to School Council to discuss school events/activities/themes/ virtues 	

*Budget Report to be Attached