





**St. Martin's Catholic**  
**School Education Assurance Plan**  
**2022 -2026 Division Education Assurance Plan**

**School Year: 2023-2024**

*Elk Island Catholic Schools will ensure success for all students.*

**2023-2024 School Assurance Plan Overview**

Strategic Priority	Faith Integration 	Learners and Learning 	Systemic Wellness 	Community Engagement 
<b>Goal</b>	<i>Our students, staff and EICS community will be provided a faith integrated environment through worship, witness and service.</i>	<i>Our students and staff will develop to their fullest potential through multiple pathways.</i>	<i>Staff and student well-being, in mind, body and spirit, will be supported through programming and education.</i>	<i>EICS provides enhanced opportunities to support student success through communication, engagement and partnership.</i>
<b>Division Outcome</b>	<ol style="list-style-type: none"> <li>Students are provided relevant religious education and faith integration in all curricula.</li> <li>Students and staff engage in living a sacramental life to deepen their faith journey.</li> </ol>	<ol style="list-style-type: none"> <li>Students access learning opportunities and support that address their diverse learning needs.</li> <li>Strengthen foundational knowledge and understanding through holistic approaches within the division to enhance instructional practices related to First Nations, Metis and Inuit education.</li> </ol>	Provide proactive, responsive and accessible support for mental health and well-being of our students, staff and families.	Provide appropriate, transparent and timely communication with schools, families and community stakeholders.
<b>School Strategy</b>	<ol style="list-style-type: none"> <li>Support learning about and practicing faith in school and</li> </ol>	<ol style="list-style-type: none"> <li>Refine evidence informed teaching and learning</li> </ol>	Support ongoing mental health literacy PD and opportunities for all	Support and help stakeholders access division and school

	<p>in all subject areas.</p> <p>2. Provide spiritual and religious supports and guidance to enable staff and students to grow in their understanding and commitment to the faith</p>	<p>practices for the success of all students through multi-layered supports.</p> <p>2. Support instructional leadership and teaching practices to lead learning related to Indigenous foundational knowledge and its application with classrooms and the larger school community.</p> <p>a. Strategies to apply Indigenous perspectives in classrooms</p>	<p>school staff</p>	<p>information through social media, local newspapers and school newsletters</p>
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## 2023-2024 School Education Assurance Plan

[EICS Assurance and alignment to Alberta Education Domains and Alberta Education Assurance Measures - 2022-2023](#)

### Strategic PRIORITY: Faith Integration

#### Division Goal:

Our students, staff and EICS community will be provided a faith integrated environment through worship, witness and service.

#### Division Outcome(s):

Students are provided relevant religious education and faith integration in all curricula.

Students and staff engage in living a sacramental life to deepen their faith journey.

#### Targeted Success Measures:

- Elk Island Catholic Schools measures:
  - Catholic School Review
  - EICS Education Assurance Survey
  - School Faith Environment
  - Staff Faith Formation

- Student Faith Formation
- Community engagement
- Active Citizenship
- Alberta Education measures:
  - Students model active citizenship

**2022-2023 School Strategies and Corresponding Actions:**

<p><b>Implementation Plan:</b></p>	<p><b>School Strategies:</b>          Support learning about and practicing faith in school and in all subject areas.</p> <p>Provide spiritual and religious supports and guidance to enable staff and students to grow in their understanding and commitment to the faith</p>	<p><b>Milestones - Evidence of Impact</b>  <b>“What is the success criteria?”</b>          What will you accept as evidence that the school strategies you have chosen are having an impact?</p>
<p><b>School Strategy(ies):</b>  <b>To achieve the Shared Vision</b>  <i>Examine the present situation in the area of focus:</i></p> <ul style="list-style-type: none"> <li>● What are we doing well and what is the evidence?</li> <li>● What are we not doing so well, and what is the evidence?</li> <li>● What might be possible?</li> </ul>	<ul style="list-style-type: none"> <li>● Check the Data Analysis from 2022-2023 Assurance Plan Presentation</li> <li>● School Chaplain with a minimum FTE of 0.1 in Timetable</li> <li>● Continue to work with St. Martin’s Church and grow ties with Holy Trinity Church-parish visits/tours, visits from parish priests, and masses.</li> <li>● Support Social justice projects and have our Grade 5 and 6 students teams be leaders (eg. Hosting a Nickel Carnival for school)</li> <li>● Continue to grow the school chapel space and expand its use.</li> <li>● Encourage and assist teachers to develop, plan and intergrate faith formation lessons in their classes.</li> </ul>	<p>How will you know that the school strategies you have chosen are implemented at a high level?</p> <p>What additional support is needed if you are not achieving success?</p>
<p><b>Research and Evidence</b>  <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> <li>● EICS Assurance Survey Results</li> <li>● St. Martin’s and Holy Trinity Churches ties to school</li> <li>● Division faith theme connecting to school</li> <li>● Admin walkthroughs</li> <li>● Chaplain reflections</li> <li>● Our Leadership Meetings (P, AP, CRC, FWW)</li> <li>● Discussions with staff weekly</li> </ul>	
<p><b>Resources</b>  <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> <li>● Fully Alive Resources</li> <li>● St. Martin’s Parish Priest - Father Robert Lee conducting teaching Mass students in addition to our regular school wide masses</li> </ul>	

	<ul style="list-style-type: none"> <li>● Holy Trinity Parish Priest - Father Damian</li> <li>● Division Faith and Wellness Director</li> <li>● School Chaplain</li> <li>● Marks of an Excellent Catholic Teacher and Catholic Leader</li> </ul>	
<b>Professional Growth</b> <i>What professional learning supports are needed?</i>	<ul style="list-style-type: none"> <li>● Attend SPICE and or Blueprints</li> <li>● Staff continues leadership of Weekly School Faith Liturgies</li> <li>● Students expand role and Faith Celebrations</li> <li>● Student Retreat for Grade 6</li> <li>● Faith Formation</li> </ul>	
<b>Time</b> <i>What is the timeframe needed to support the implementation of the school strategies?</i> <b>Link to School PD Plan</b>	<ul style="list-style-type: none"> <li>● Division Faith Day</li> <li>● Monday Morning Opening Period Weekly School Wide Faith Liturgy</li> <li>● Daily Prayer and Our Father over the Announcements</li> <li>● Faith Formation at PD Days and monthly staff meeting</li> <li>● Chaplain FTE in timetable</li> <li>● Ongoing throughout the year</li> </ul>	
<b>Community Engagement</b> <i>What strategies are in place to share with stakeholders?</i>	<ul style="list-style-type: none"> <li>● Community Service Faith projects</li> <li>● Visual representation of Catholic identity present at every student area</li> <li>● Parents and School community are able to attend and participate in School Faith Liturgies, Mass and Functions</li> <li>● Connection to the Parish Community Events and Groups</li> </ul>	

### Strategic PRIORITY: Learners and Learning

<b>Division Goal:</b>  <b>Our students and staff will develop to their fullest potential through multiple pathways.</b>	<b>Division Outcome(s):</b> Students access learning opportunities and support that address their diverse learning needs.  <b>Targeted Success Measures:</b> <ul style="list-style-type: none"> <li>● Elk Island Catholic Schools measures:             <ul style="list-style-type: none"> <li>○ EICS Education Assurance Survey</li> <li>○ EICS Literacy Assessments</li> <li>○ *K Screener</li> </ul> </li> </ul>
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- \*PA Screener
- \*BAS Assessment
- \*STAR Reading Assessment
- \*GB+
- EICS Math Assessments
- Alberta Education measures:
  - Diploma Exam Results
  - Provincial Achievement Test Results
  - High School Completion Results
  - Citizenship
  - Student Learning Engagement
  - Education quality
  - Access to Supports and Services
  - First Nations, Métis and Inuit Student Success
  - English Language Learners
  -

**2022-2023 School Strategies and Corresponding Actions:**

<p><b>Implementation Plan:</b></p>	<p><b>School Strategies:</b>          Refine evidence informed teaching and learning practices for the success of all students through multi-layered supports.</p> <p>Support instructional leadership and teaching practices to lead learning related to Indigenous foundational knowledge and its application with classrooms and the larger school community.</p> <ul style="list-style-type: none"> <li>● Strategies to apply Indigenous perspectives in classrooms</li> </ul>	<p><b>Milestones - Evidence of Impact</b>  <b>“What is the success criteria?”</b>          What will you accept as evidence that the school strategies you have chosen are having an impact?</p> <p>How will you know that the school strategies you have chosen are implemented at a high level?</p>
<p><b>School Strategy(ies):</b>  <b>To achieve the Shared Vision</b>  <i>Examine the present situation in the area of focus:</i></p> <ul style="list-style-type: none"> <li>● <i>What are we doing well and what is the evidence?</i></li> <li>● <i>What are we not doing so well, and what is the evidence?</i></li> </ul>	<ul style="list-style-type: none"> <li>● Continue interventions for students in 1-6</li> <li>● Collaborative with the EICS support team, CRC, Teachers, and Support staff to develop strategies for differentiating instruction that supports inclusion for all students, to help manage the number of diverse needs of students in classrooms.</li> <li>● Continued PD to help implement new curriculum and building resources to support staff and students (CLS consultants to assist with this)</li> <li>● Continuing and growth in the “Words Their Way” program for ECS to</li> </ul>	<p>What additional support is needed if you are not achieving success?</p>

<ul style="list-style-type: none"> <li>• <i>What might be possible?</i></li> </ul>	<p>Grade 6</p> <ul style="list-style-type: none"> <li>• K-3 staff embraced the Phonemic Awareness (Heggarty) program and will continue to use it in Literacy blocks.</li> <li>• Plan Staff Meeting Collaboration time for teachers to share strategies on numeracy</li> <li>• Build further capacity in elementary teachers to accurately assess reading levels consistently.</li> <li>• Read, Write and Gold for all students. Placing extra emphasis on students who have been identified as having a learning disorder and needing this accomodation- ensuring that everyone is comfortable with the program.</li> <li>• CRM and division meetings will work on coaching of small group work within the classroom that target needs that have been identified through data.</li> <li>•</li> </ul>	
<p><b>Research and Evidence</b> <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> <li>• Teacher observations and feedback Foundational Documents: Fountas &amp; Pinnell, MIPI results, CAT4 results, STAR reading assessment, New Learn Alberta</li> <li>• Division 1 and Division 2 team meetings</li> <li>• Grade Partner meetings</li> <li>• Admin walkthroughs</li> </ul>	
<p><b>Resources</b> <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> <li>• Numeracy/Literacy subscriptions supported by Parent Council</li> <li>• “Words Their Way” and the “Heggarty program” continues</li> <li>• External PD Funds for PD and Subs</li> <li>• CRC and CRM and staff Collaboration</li> <li>• SLF Consultants</li> <li>• SLF website for resources and ideas</li> <li>• MHCB dependant on pending grant</li> <li>• Budget to support collaboration and PD</li> </ul>	

<p><b>Professional Growth</b>  <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none"> <li>● PD days</li> <li>● Literacy/Numeracy Consultants to work with staff and students</li> <li>● “Words Their Way” for grade 1-6</li> <li>● Phonemic Awareness (Heggarty) program</li> <li>● Opportunity for collaborative discussions focusing on literacy and numeracy</li> <li>● Plan PD that allows teachers to build/organize Numeracy Resources for Math Chats/Games</li> <li>●</li> </ul>	
<p><b>Time</b>  <i>What is the timeframe needed to support the implementation of the school strategies?</i>  <b>Link to School PD Plan</b></p>	<ul style="list-style-type: none"> <li>● Ongoing testing through school year</li> <li>● PD plan Timelines</li> <li>● Division meetings to share ideas</li> <li>● Timetable adjustment adding Numeracy/Literacy skills</li> <li>●</li> </ul>	
<p><b>Community Engagement</b>  <i>What strategies are in place to share with stakeholders?</i></p>	<ul style="list-style-type: none"> <li>● Ongoing testing through school year</li> <li>● PD plan Timelines</li> <li>● Division meetings to share ideas</li> <li>● Timetable adjustment adding Numeracy/Literacy skills</li> </ul>	

**Strategic PRIORITY: Systemic Wellness**

<p><b>Division Goal:</b></p> <p>Staff and student well-being, in mind, body and spirit, will be supported through programming and education.</p>	<p><b>Division Outcome(s):</b> Provide proactive, responsive and accessible support for mental health and well-being of our students, staff and families.</p> <p><b>Targeted Success Measures:</b></p> <ul style="list-style-type: none"> <li>● Elk Island Catholic Schools measures: <ul style="list-style-type: none"> <li>○ EICS Education Assurance Survey</li> <li>○ Employee Engagement</li> <li>○ Staff Health and Wellness</li> <li>○ Student Health and Wellness</li> </ul> </li> <li>● Alberta Education measures: <ul style="list-style-type: none"> <li>○ Welcoming, Caring, Respectful and Safe Learning Environments</li> <li>○ Access to Supports and Services</li> <li>○</li> </ul> </li> </ul>	
<p><b>2022-2023 School Strategies and Corresponding Actions:</b></p>		
<p><b>Implementation Plan:</b></p>	<p><b>School Strategies:</b> Support ongoing mental health literacy PD and opportunities for all school staff</p>	<p><b>Milestones - Evidence of Impact</b> <b>“What is the success criteria?”</b></p>
<p><b>School Strategy(ies):</b> <b>To achieve the Shared Vision</b> <i>Examine the present situation in the area of focus:</i></p> <ul style="list-style-type: none"> <li>● <i>What are we doing well and what is the evidence?</i></li> <li>● <i>What are we not doing so well, and what is the evidence?</i></li> <li>● <i>What might be possible?</i></li> </ul>	<ul style="list-style-type: none"> <li>● Admin team meets once a week in the office (Admin, CRC FWW) - to plan/support student programming.</li> <li>● Building positive and supportive relationships with staff and students by participation in our monthly Health Champion initiatives, staff social activities, March Book Madness, etc.</li> <li>● Nutrition Grant provides hot breakfast &amp; Lunch for your students 4 days of the week</li> <li>● Recognition of student gifts, talents and contributions to the school (Spin to Win) - students are recognized by staff for meeting and exceeding the the monthly themes /virtues set out by the school at the start of the year</li> <li>● Activities for the school that helps with Wellness</li> <li>● CRC meetings that discuss supporting emotional needs of our students</li> <li>● PEPY</li> <li>● Here Comes the Sun</li> <li>● Explore the new Wellness curriculum</li> <li>● MHCB coordinates Wellness activities or initiatives-Kindness club, Boys and Girls</li> </ul>	<p>What will you accept as evidence that the school strategies you have chosen are having an impact?</p> <p>How will you know that the school strategies you have chosen are implemented at a high level?</p> <p>What additional support is needed if you are not achieving success?</p>



	<ul style="list-style-type: none"> <li>groups.</li> <li>Encourage student leadership.</li> </ul>	
<p><b>Research and Evidence</b>  <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> <li>Surveys</li> <li>Feedback from staff</li> <li>Staff engagement</li> <li>Staff willing to take on extra-curricular and leadership opportunities.</li> <li>Spirit Day Activities</li> <li>Admin Walkthroughs</li> <li>Attendance of Students, Staff and Parents</li> </ul>	
<p><b>Resources</b>  <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> <li>FWW/CRC/Admin</li> <li>School Chaplain</li> <li>Continued relationship with Mental Health Capacity Building (MHCB): Vegreville</li> <li>Staff</li> <li>St. Martin's and Holy Trinity Church</li> <li>School Health Champion</li> <li>Budget to support mental health</li> </ul>	
<p><b>Professional Growth</b>  <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none"> <li>External &amp; Internal Mental Health PD</li> <li>Staff meeting to be used to share information and develop overall staff capacity in the area of Mental Health</li> <li>Here Comes the Sun and PEPY programming</li> </ul>	
<p><b>Time</b>  <i>What is the timeframe needed to support the implementation of the school strategies?</i>  <b>Link to School PD Plan</b></p>	<ul style="list-style-type: none"> <li>PD Plan Timeline</li> <li>LIFE (Live It Fully Everyday) Weekly Admin Office Meeting</li> <li>Staff Meetings</li> <li></li> </ul>	
<p><b>Community Engagement</b>  <i>What strategies are in place to share with stakeholders?</i></p>	<ul style="list-style-type: none"> <li>School Website connection to community events</li> <li>FWW enhances connections with our staff, students and community</li> <li>Parent Council Meetings</li> <li>SMORE to provide tips for Wellness</li> </ul>	

- MHCB Workshops

### Strategic PRIORITY: Community Engagement

#### Division Goal:

EICS provides enhanced opportunities to support student success through communication, engagement and partnership.

#### Division Outcome(s):

Provide appropriate, transparent and timely communication with schools, families and community stakeholders.

#### Targeted Success Measures:

- Elk Island Catholic Schools measures:
  - EICS Education Assurance Survey
- Alberta Education measures:
  - Satisfaction with Parental Involvement
  - in decisions about their child’s education
  -

### 2022-2023 School Strategies and Corresponding Actions:

#### Implementation Plan:

#### School Strategies:

Support and help stakeholders access division and school information through social media, local newspapers and school newsletters

#### Milestones - Evidence of Impact

##### “What is the success criteria?”

What will you accept as evidence that the school strategies you have chosen are having an impact?

How will you know that the school strategies you have chosen are implemented at a high level?

What additional support is needed if you are not achieving success?

#### School Strategy(ies):

##### To achieve the Shared Vision

Examine the present situation in the area of focus:

- What are we doing well and what is the evidence?
- What are we not doing so well, and what is the evidence?
- What might be possible?

- Bi-Weekly communication with our school community through a Smore highlighting our faith, wellness and student learning
- Use more forms of Social media (Facebook/Twitter/Radio Station) to share Divisional news to increase school engagement
- Work with community groups (CWL, CALS, Food Bank, Veg. Christmas Bureau)
- Communicate a school wide open house and registration night making the date available for EICS Senior Personal to attend and/or School Trustee
- Build partnerships between the school, home, church and community
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<p><b>Research and Evidence</b>  <i>What data, including research, evidence, lesson learned, is being used to inform your plan?</i></p>	<ul style="list-style-type: none"> <li>● Surveys</li> <li>● Google Form Results</li> <li>● Budget</li> <li>●</li> </ul>	
<p><b>Resources</b>  <i>What resources will be needed to support? (e.g., staff, supplies, etc)</i></p>	<ul style="list-style-type: none"> <li>● School/Division Website</li> <li>● Smore/ Facebook/ Twitter</li> <li>●</li> </ul>	
<p><b>Professional Growth</b>  <i>What professional learning supports are needed?</i></p>	<ul style="list-style-type: none"> <li>● Best practices conversation with colleagues (staff meetings, admin meetings, CRC meetings).</li> <li>● CEPAC Meetings</li> <li>● CLS Consultant help</li> <li>●</li> </ul>	
<p><b>Time</b>  <i>What is the timeframe needed to support the implementation of the school strategies?</i>  <b>Link to School PD Plan</b></p>	<ul style="list-style-type: none"> <li>● School PD Plan</li> <li>● Ongoing</li> </ul>	
<p><b>Community Engagement</b>  <i>What strategies are in place to share with stakeholders?</i></p>	<ul style="list-style-type: none"> <li>● Sending School Newsletter to Community members on a biweekly basis</li> <li>● Parent Council meetings</li> <li>● Foundation meetings</li> <li>● School Website</li> <li>● Social Media</li> </ul>	