

St. Martin's Catholic School Foundation

Meeting Minutes for November 25, 2013

Attendance: 8 people were in attendance as per the sign-in register

1.) Meeting called to order at 6:01pm.

2.) Amendment/adoption of agenda

Motion: To adopt the agenda as per distribution.

Moved by: C.H

Seconded by: A.M

CARRIED

3.) Amendment/adoption of the meeting minutes from October 28, 2013

Motion: To adopt the minutes as per email distribution.

Moved by: S.P

Seconded by: C.H

CARRIED

4.) Treasurer's Report:

Not available. The treasurer was not in attendance.

5.) Old Business:

a.) Hot dog lunch days - reported by S.B: L.S sent another letter to the "Hot Dog Ladies" inviting them to join the Foundation which would allow all of the school fundraising ventures to fall under the same umbrella. J.D offered to speak to the parents who operate the program to discuss the option of joining the Foundation.

6.) New Business

a.) Replacement of Foundation president: L.F resigned from her position of President of the St. Martin's Catholic School Foundation and from all committee positions effective October 30, 2013. S.K volunteered to assume the position of President of the St. Martin's Catholic School Foundation. S.B volunteered to assume the position of Vice President of the St. Martin's Catholic School Foundation.

Motion: To remove L.F and K.K as signing authorities for the bank account of the St. Martin's Catholic School Foundation held at the Alberta Treasury Branch. The new signing authorities for the Foundation account will be President, S.K and Vice President, S.B.

Moved by: S.K

Seconded by: C.H

CARRIED

b.) Committee Reports

a.) Harvest Ball - reported by S.B: the profit from the 2013 Harvest Ball was approximately \$30,000. The art projects created by the students that were auctioned during the event were very popular. T.W and L.S have resigned as co-chairs of the Harvest Ball committee.

b.) Fundraising: No committee members were present to report

c.) Kitchen - reported by S.K: Steve McMaster will be coming to the school to prepare a plan for the kitchen upgrade. A walkway from the current kitchen into the staffroom will likely be part of the plan. No district funding is available for the project, thus local contractors can be approached for bids. A.M volunteered to investigate whether any provincial grants may be available for the project.

d.) Hardship policy review - reported by J.D and S.B: A meeting has not been held yet, but Tracy Laschowski was approached by J.D to join the committee. The committee may consider approaching organizations such as the Catholic Women's League and the Knights of Columbus to purchase meals for student hardship cases.

c.) iPad request - reported by J.D: 8-10 students in St. Martin's were identified by the EICS Learning Services Team as having high learning needs. One strategy presented to address these needs is to utilize iPad programming. 10 iPad minis, 10 iPad mini cases and a Powerrack for charging are being requested at an approximate cost of \$6000. Discussion was held. This item will be tabled for further review with the Foundation treasurer at the December 16, 2013 meeting.

7.) Meeting adjourned at 6:35pm.