

# **St. Martin's Catholic School Foundation**

## **Meeting Minutes for March 17, 2014**

**Attendance:** 8 people were in attendance as per the sign-in register.

### **1.) Meeting was called to order at 6:35pm.**

### **2.) Amendment/adoption of agenda**

Motion: To adopt the agenda as per email distribution

Moved by: S. K

Seconded by: C. S

CARRIED

### **3.) Amendment/adoption of minutes from February 24, 2014 meeting**

Motion: To adopt the minutes as per email distribution

Moved by: S. P

Seconded by: C. H

CARRIED

### **4.) Treasurer's Report**

- Statement of Financial Position for the six month period ending February 15, 2014 was distributed and reviewed.
- The Foundation has received 3 NSF cheques. The treasurer is trying to recover these funds. Foundation deposits need to be made more frequently. D. F will speak to the Treasurer's Assistant about this.
- D. F is working on sending in documents for the Foundation to obtain charitable status.
- The freezer which was requested by the Hot Lunch Ladies and approved at the October 28, 2013 Foundation meeting has not been purchased. An upright model may be more appropriate for the new kitchen space and is being considered for the renovation.

Motion: To adopt the report as presented

Moved by: D. F

Seconded by: A. M

CARRIED

## **5.) Old Business**

There were no items to discuss.

## **6.) New Business**

### **a.) Wish List** (reported by S. K)

This will be made available by school administration for discussion in May.

### **b.) Committee Reports**

#### **a.) Harvest Ball** (reported by L. S)

- The date is set for October 25, 2014.
- L. S is the chair for the Ball Committee.
- The DJ is booked for the evening.
- Volunteers are required for set-up on Oct. 24 and for the evening of Oct. 25.

#### **b.) Fundraising** (reported by L. S)

- Norcard is complete and the total profit will be presented at the May Foundation meeting.
- The Regal campaign remains ongoing and L. S will request that administration send out occasional reminders for parents until the campaign is complete.
- Boston Pizza Operation Education is ongoing until the end of May.
- A. M presented information on a fundraiser offered through WEM for the water park and Galaxyland. Discussion was held.

#### **c.) Kitchen** (reported by S. K)

- We are still waiting to hear back from the district architects.

#### **d.) Hardship** (reported by S. K)

- The Elks and Knights of Columbus are both making donations to help to cover the hardship costs of the hot lunch program. Donation value will be disclosed once it is available.

**c.) ASCA Conference and AGM** (reported by S. P)

This is being held in Edmonton April 25-27. M. S, President of SAC, has expressed interest in attending. The conference schedule was passed around for viewing. ASCA has confirmed that EICS currently covers the cost of ASCA membership for each school in the district, thus conference fees would be at the ASCA member rate.

Motion: For the Foundation to cover the \$290.00 conference fee for SAC President, M. S, to attend the ASCA Conference and AGM.

Moved by: L. S

Seconded by: C. H

CARRIED

**7.) Adjournment:** The meeting was adjourned at 7:00pm.